State of Grace Mock SAE QPR - Exercise Key

1. Note that Grant and Contact Information have both been provided and Contact Information includes both email address and telephone number.

2. The figures in both columns match. This will only occur for the first quarterly report.

3. Twenty-five (25) individuals received some type of service funded by the State Apprenticeship Expansion (SAE) grant because only individuals touched by the SAE grant are reported on this QPR. Reporting individuals on the QPR means funds were expended to support their participation in a pre-apprenticeship or registered apprenticeship program.

4. Of the 25 individuals receiving “something” under the SAE grant (which would be reported under Section II), 5 are female, 2 are youths (i.e., 16-24), 1 is an individual with a disability, and 10 are veterans.

5. Note that the following elements should match: Items I.A.1., I.A.2., I.A.3., I.A.4., and I.B.1 (as well as II.E.1). In this case, the figure is 25.

6. Five (5) individuals did not report ethnicity and five individuals did not report race. That’s 20% of the total number of individuals reported and is something to watch because “minorities” are a target population (defined as Hispanic or any race other than White).

7. The figures reported in Section I.C. do not add up to 25 because an individual could select more than one racial category.

8. In Section II, 25 individuals are receiving supportive services, meaning all individuals served under the SAE grant thus far are receiving supportive services. This may be appropriate; it’s merely something to note. The “Other” services provided to 2 individuals should be described in Item IV.1., which is the narrative section of the QPR. Note that the SAE QPR reporting instructions for supportive services indicate, “...supportive services may be funded from sources other than the SAE Grant.” The stipulation is that the same individuals were touched by the SAE Grant; otherwise they are not reported on the QPR. Finally, figures reported in Section II do not “add up” to 25 because an individual could receive more than one service. In this case, all individuals are receiving some type(s) of supportive services, and some are receiving other services as well.

9. In II.E.1., we finally see the “break-out” of the 25 individuals. We have 2 pre-apprentices and 23 registered apprentices.

10. The report specifies that WIOA Title IB was used to support apprentices and/or pre-apprentices; this specificity is important because WIOA Title ID funds were also used (a Job Driven National Emergency Grant or JD NEG) as described in #12.

11. Based on this QPR, WIOA Title IB is supporting 25 individuals because a total of 25 individuals are reported; we can assume that WIOA Title IB is supporting all 25 individuals. Specifically, WIOA Title IB is supporting the related instruction (RTI) component for 4 individuals and providing supportive services to all 25 (the same supportive services reported in Section II).

12. Twelve (12) individuals are supported in some way through the State’s JD NEG that was received in 2015. Based on data reported elsewhere, the JD NEG is supporting OJT for these 12 individuals.

13. Although there is no requirement to elaborate on the data reported in Items II.E.1 through II.E.5., grantees must be able to provide details if requested (e.g., during a monitoring review). In other words, 2 of the 25 individuals are receiving or received a Title II service(s); the grantee should know what service(s) were received. The same can be said about the 1 individual who is disabled and receiving at least one Title IV service.

14. ALL of the figures reported in Section III are required to be explained in Item IV.1.