IowaWORKS Registered Apprenticeship Training
Spring 2017

101 Training

■ 101 training PowerPoint presentation (attached document)
  o Interactive with questions and answers with OA staff and Program Coordinator
■ 101 Integrating WIOA and RA (attached document)
  o Interactive with each workforce service program and asked how it would relate to
    Registered Apprenticeship
■ 101 IowaWORKS Presentation (attached document)  We did not present this
  PowerPoint but had it in the training binders.
■ Other information in binders included:
  o Acronyms for Registered Apprenticeship
  o TEN 13-12 – Quality Pre-Apprenticeship along with a booklet that Greer made on
    Quality Pre-Apprenticeship
  o POCS for each district and their contact information (attached document)
  o 15B- Iowa Apprenticeship Program information on funding
  o RAPIDS 2.0 Occupation List for each office
  o Five one-pagers that we created for job seekers and businesses

201 Training

■ Reviewed with quiz from 101 training PowerPoint presentation to get Registered
  Apprenticeship back on their minds
■ Training Session on how to record countable services to businesses and job seekers
  (attached document)
■ Discussion on RTI and who can provide training.  Also discusses Lead/Intermediary
  sponsors
■ Went through the referral form and how to refer to the point of contact in the District
  (attached document)
■ Interactive Skits
  o Sample 15 minute video was showed of two business service team members
    going through an in-depth meeting
  o Skits were either with a job seeker or a business to introduce Registered
    Apprenticeship in an initial meeting.  Skits varied in length.
■ Worked in groups related to their position and made plans on how to implement RA into
  their position or section of workforce with barriers or concerns.

301 Training

■ House-keeping items
  o How to deal with businesses with multiple sites
  o Crosswalk with ONET
  o Current Registered Apprenticeship Sponsors
    ▪ Questions to ask
      • Looking to hire in the next year?
      • Assistance from the One-stop
      • Pre-requisites to hire
      • New occupations to add to their existing RAP
      • Photos/Testimonials for communication RFP
      • Willing to speak with other companies who would like to start programs
- RTI questions regarding providers
  - Process questions on RA and IowaWORKS process

- Communications to businesses and job seekers
  - RFP update
  - Presentations
  - One-Pagers

- Training on how to use Standard Builder (attached document)